

**Canadian Therapeutic Recreation Association
Certification Task Force
Minutes- June 12, 2003**

1.0 Call to order

1.1 In attendance:

Chair: Tanea Goncalves

QC: Maggie Blaise

BC: Liz McCarter

CTRA president: Wendy Stewart

SK: Gary Georgeson

ON: Brian Bennison

NS: Jerome Singleton

1.2 Absences:

MB: Cindy Greenlay Brown

NWT: Raija McClelland

NB: Janet Crealock

AB: Erin Turnell

2.0 Approval and additions to the agenda:

The agenda was approved following one addition in 5.3: Maggie's document.

3.0 Approval of minutes:

The minutes were approved with no additions.

4.0 Old Business:

4.1 Biography information:

Members were informed that there is still time to submit a small biography for the group to get to know each other. Mary Clark from British-Columbia has added hers.

4.2 Recruitment of new members:

Wayne Bishop from Newfoundland/Labrador has been contacted and is interested in joining. To date, nobody has been found to represent PEI. Lynda Charters has resigned from Ontario. Rebecca Boucher and Brian Bennison (from Therapeutic Recreation Ontario) will find a replacement.

4.2 Updated guiding documents:

4.2.1 Membership to CTRA

The CTRA by-laws state that anyone on a working committee has to be a member of CTRA. This posed a problem for certain members: specifically for Saskatchewan who's representative is a member of SARP, the representing association for therapeutic recreation. However, SARP is a member of CTRA. Wendy will verify the situation. Other concerns arose about this by-law regarding thwarting national initiative taken up to now as well as financial implications from CTRA down the line. The group decided to put this item on hold until specific issues need to be addressed in the future.

5.0 New Business:

5.1 Strategic plan document:

5.1.1 Definition of therapeutic recreation:

- Gary explained the revision of 13 models that Saskatchewan undertook. The Leisure ability model was chosen as being most representative of TR. Saskatchewan has 12 others on hand. Jerry suggested that Gary forward the review to members from other provinces so that they may have a framework to make decisions. Gary will have this approved by the association and will send it out.
- British-Columbia is in the process of looking at the Leisure Ability model within the current health care context.
- Jerry has a document used for a class in which he describes 7 models. He will distribute this information.
- The group agreed that once a model would be agreed upon, the definition of therapeutic recreation would follow.

5.1.2 Scope of practice:

- Brian mentions that the TRO standards of practice include a description of scope of practice. He also informed the group that the cost of distributing the document will be discussed at the next TRO meeting (held September 14). He will be contacting provincial associations to find out how many copies will be needed and discuss the sale terms.
- Liz states that BCTRA has adopted the TRO scope of practice and guiding principle.
- Maggie informed the group that there is a French document in existence, which deals with scope of practice and will locate it to determine whether or not it could be useful.

5.1.3 Educational Requirements:

- Each province is to send membership requirements for their associations.
- Jerry volunteered to have a student do a comparative study identifying the current provincial association educational requirement across Canada.

5.1.4 Job description/position titles:

- At the CTRA level, Tanea will contact the administrative assistant to look at the registration forms.
- Alberta is currently researching this, Tanea will provide the information to the group once results are reported.
- TRO has something established in their upcoming document.
- BC will look at what information is available.
- Wendy will contact provincial presidents to inform them of this process and request that information start being collected.
- Gary mentions that Saskatchewan is heavily unionized and has excluded professional associations from discussions in the past. Although we cannot dictate what should be included, they can offer a framework for creating future job descriptions. Gary

will find out if we can get permission to obtain the union copies.

- Liz mentions that BC is also heavily unionized and that they are not even sure if TR job descriptions exist.
- Jerry mentions these and other obstacles should be brought to light so that the task force may be able to overcome them.
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The rest of the strategic plan will be discussed at a later date, once more information is gathered on the provincial level.

5.2 NOCA:

Tanea mentioned that this web site is a wealth of information for our purposes and encouraged everyone to check it out. Noted that NCTRC is part of this group.

There will be several steps to completing this task, but we are well on our way!

5.3 Maggie's document:

- Tanea to forward the document to Brian Bennison.
- We may want to invest in the NOCA document listed at the beginning of the document.

6.0 Next Meeting:

The next meeting scheduled is for July 10, at the same time. Please contact Tanea if you are unable to make it.

7.0 Adjournment:

The meeting was adjourned at 8:05pm Eastern Standard Time.

Minutes respectfully submitted by Maggie Blaise