

## Canadian Therapeutic Recreation Association Certification Task Force Teleconference Meeting

Date: Thursday, November 13<sup>th</sup>, 2003

In Attendance:

CTRA Certification Director – Tanea Goncalves; British Columbia – Liz McCarter;  
Alberta – Erin Turnell; Saskatchewan – Gary Georgeson; Manitoba – Cindy  
Greenlay Brown; Ontario – Chris Richard; Quebec – Maggie Blaise;

### 1.0 Call to Order

Tanea called the meeting to order.

### 2.0 Additions to the agenda

No additions to agenda

### 3.0 Old Business

#### 3.1 Biography Information

- On CTRA website
- Chris, Jerry and Michelle have not submitted information
- For future meetings, biography information will be removed from future agendas
- If you do not like what is written or want to make changes to your biography then let Tanea know

#### 3.2 Recruitment of New Members

- Chris Richards has volunteered from Ontario
- This item is being removed from agenda

#### 3.3 Strategic Plan Document

- Review of Saskatchewan document- this task group will be using Leisurability model, members will have option to use other models
- TR Model Document was produced in Saskatchewan that compares various TR Models.
- **Task:** come up with skills based from the Leisurability model

##### 3.3.1 Definition of TR

- CTRA- change title word from treatment to “functional intervention”
- CTF – all agreed to make this wording change  
**Task:** Tanea will make the request officially in the CTRA bylaws

##### 3.3.2 Scope of Practice

- Discussion about the definitions for standard of practice, scope of practice and scope of service—are there differences between each term if so what are

the differences—then as a group need to decide which of these terms need to be included in the certification document.

- **Action: Liz to research definitions and share findings with CTF**

### 3.3.3. Educational Requirements across Canada

- Document on CTRA – several changes
- *Manitoba* – amalgamated two associations to form TRM (Therapeutic Recreation Manitoba)
  - Refer to website ([www.trcc.mb.ca](http://www.trcc.mb.ca)) for registration process
- *Ontario* – trialling registration process (piloting with 30 TR's, if no problems with the registration process for these 30 people, TRO will implement registration process in February 2004)
  - Education requirements—receive so many points for diploma, degree, Masters (range between minimum to maximum points)
  - Four divisions – education, professional development, affiliations and work experience
- BC/Alberta/Manitoba – use continuing education units (CEUS)—need so many CEUS to renew membership from year to year
- **Action:** all of us to share with each other what we are doing for continuing education within the provinces we live in (send province requirements)—list or refer to website
- **Action:** Tanea will connect with Jerry re: a student assisting with the educational requirements for each province

### 3.3.3 Job Description and Position Titles

- B.C. – Liz to review
- Alberta – produced a survey that was sent out to all facilities in Alberta, this document lists job titles. Most common Job Title in Alberta in Recreation Therapist, Alberta in the process of collecting Job Descriptions
- Saskatchewan – revamped
- Manitoba – compiling information – job title – TR facilities (frontline), TR Coordinator
- Ontario – R.T. frontline – will find the information
- Quebec – summary of French section & % of job titles; continuing collecting info. for English sector

- 3.4 Budget
  - Approved - \$500.00 for resources
  
- 4.0 New Business
  - 4.1 CTRA 2004
    - Call for papers has gone out
    - Date of conference is May 26, 27, & 28, 2004
  - 4.2 Table Strategic Plan Document
  
- 5.0 Next Meeting: Thursday, December 11, 2003
- 6.0 Meeting Adjourned

Minutes submitted by Liz McCarter