

**Canadian Therapeutic Recreation Association
Certification Task Force
Teleconference Meeting
Thursday, January 8, 2004**

In Attendance:

Tanea Goncalves (Chair)
Wayne Bishop (NF)
Chris Richard (ON)
Maggie Blaise (PQ)

Regrets:

Cindy Greenley-Brown (MB)
Erin Turnell (AB)
Liz McCarter (BC)
Gary Georgeson (SK)
Jerry Singleton (NS)
Micheline Comitz (NB)

1.0 Call to Order

Tanea called the meeting to order at 5:10 p.m. (Mountain Time)

2.0 Additions to the agenda and the minutes from the last meeting.

Wayne and did not have the all the minutes from the last meeting. Chris did not have a copy of the minutes of the last meeting. No additions to the agenda.

Action: Tanea will re-send the minutes from the last meeting to CTF members.

3.0 Old Business

3.1. Strategic Plan Document

3.1.1. Definition of TR/Model

Discussion held as to purchase the current Peterson and Stumbo textbook as resource for this group. Members in attendance reported they already had the textbook and decided against the purchase.

Action: Tanea to make the request to update the CTRA Therapeutic Recreation definition from "treatment" to "functional intervention", when the CTRA request for bylaw resolutions is distributed.

3.1.2. Scope of Service

Group continues to seek working definitions for the terms "Scope of Practice", "Scope of Service", and "Standard of Practice". Group discussed the importance of having clear definitions for these terms for the time when we will be presenting the results of this task force to others.

NLTRA has defined the term "Standard of Practice" in their "Standards of for a Therapeutic Recreation Specialist" document that is in DRAFT pg.5. "Scope of Service" statement is also provided in this document on pg. 3. Discussion held regarding these terms. Reference list that is in this document would be beneficial to research for definitions. Wayne thinks that the term "Standard of Practice" may be found in the "2003 Hospital accreditation" document.

Ultimately in looking into Certification, we are trying determine the occupational competency for the "Therapeutic Recreation Professional (TRP)". As a Certified "TRP" you will have a base standard of competency and are obligated to provide this base standard, whatever it will be determined to be. In defining these terms, we hope to make things clearer.

Action: Liz to look into defining the terms "Scope of Practice", "Scope of Service", and "Standard of Practice". No report submitted for this meeting.

Action: All members of the CTF to review the NLTRA Standards of Practice for a Recreation Therapy Specialist DRAFT Document, pg. 3 for "Scope of Service" and pg.5 Definition of "Standard of Practice".

Action: Chris will look into the TR Standards Document that Ontario has developed to determine whether these terms are defined in their document. Chris will report back to the group regarding how Ontario definition of these terms aligns with NLTRA document.

3.1.3. Educational Requirements

Jerry has written a proposal regarding clearer objectives/goals for his student(s) to complete in order to achieve credit when researching the educational requirement for each province. CTF members would like receive document again. Jerry had hoped to recruit a student to work on this task in this current term.

Action: Tanea will forward the e-mail from Jerry for CTF members to review.

Action: Jerry to report on the status of this project.

Action: Each of the CTF members is to share what their province is expecting for Continuing Education Requirements/Units (CEU). Currently BC, AB and MB have a continuing education requirements. The ACS has a mandate to provide education opportunities for its CTRS members to achieve their CEU's.

3.1.4. Job Description and Position Titles

Maggie sent out the translation document from a study completed in the 1990's via the French association to research the main titles and the scope of practice for it's members. It was completed in a survey form. The summary was sent out to CTF members.

Quebec continues collecting job descriptions. Maggie is hoping to have more information to share for the next meeting.

Erin compiled her information for AB that was distributed to the CTF.

Wayne asks that we look to the Standards of Practice documents for the NLTRA. There are basically two levels. A "Recreation Therapy Worker" and "Therapeutic Recreation Specialist". In future, for NLTRA there may be three levels of standardized position descriptions for the "Therapeutic Recreation Specialist" for classification. So each level would have different criteria and responsibilities. And the same would follow for the "Recreation Therapy Worker".

Chris is currently collecting job descriptions for Ontario. Chris will report his progress at next meeting.

Action: Tanea will send out the summary document that was prepared regarding CTRA position titles for CTRA members to CTF members.

3.2. Resources

A discussion held regarding which resources may be beneficial for this task group.

NOCA: Certification Handbook, Starting a Certification Program, The Business of Certification, Certification Essentials: What every certification sponsor should know. *Pamphlet/comprehensive guide.*

Action: Tanea will look into ordering these documents. And look into circulating this to CTF members.

NOCA is willing to join us in a teleconference to discuss the process of Certification with this group. We may look into this in future.

The NCTRC criteria would also be beneficial to gather.

Action: Tanea will look into getting the NCTRC Booklet for Certification as another resource.

Idea: To recruit a presenter from NOCA and/or the NCTRC to present at the conference in Montreal, 2004.

4.0 New Business

4.1. Strategic Plan Document

4.1.1. How do other disciplines certify?

Idea: To look into how the PT's, OT's, Speech Pathologist's, Social Worker's, Psychologist's, and Register Dietician's certify programs.

5.0 Next Meeting: Thursday, February 12, 2004 regular time.

6.0 Adjournment: The meeting was adjourned at 6:04 p.m. (Mountain time).

Announcement: Maggie is organizing an afternoon workshop in Montreal featuring Joan Burlingame from (Idyll Arbor Publication). Workshop title "Assessments to be used with people with Cognitive Disabilities" & "Disruptive Behaviors and Dementia". Date: Friday, February 20, 2004. If you would like further information please contact Maggie Blaise.