

**Canadian Therapeutic Recreation Association  
Certification Task Force  
Teleconference Meeting  
Thursday, February 12, 2004**

**In Attendance:**

Tanea Goncalves (Chair)  
Wayne Bishop (NF)  
Chris Richard (ON)  
Maggie Blaise (PQ)  
Erin Turnell (AB)  
Liz McCarter (BC)  
Gary Georgeson (SK)

**Regrets:**

Cindy Greenley-Brown (MB)  
Jerry Singleton (NS)  
Micheline Comitz (NB)

**1.0 Call to Order**

Tanea called the meeting to order at 5:09 p.m. (Mountain Time)

**2.0 Additions to the agenda and the minutes from the last meeting.**

Wayne motioned that we accept the agenda and the minutes of the last meeting as presented, Maggie seconded, carried.

**3.0 Old Business**

**3.1. Strategic Plan Document**

**3.1.1. Definition of TR/Model**

*Action: Tanea to make the request to update the CTRA Therapeutic Recreation definition from "treatment" to "functional intervention", when the CTRA request for bylaw resolutions is distributed.*

**3.1.2. Scope of Service**

Group continues to seek working definitions for the terms "Scope of Practice", "Scope of Service", and "Standard of Practice".

Members of the CTF reviewed the NLTRA has defined the term "Standard of Practice" in their "Standards of for a Therapeutic Recreation Specialist" document that is in DRAFT pg.5.

Chris confirmed that the TRO Standards document also has similar definitions.

Wayne thinks that the term "Standard of Practice" may be found in the "Joint commission on the accreditation of healthcare organizations - Glossary ". Specific reference is located in the NLTRA "Standards of for a Therapeutic Recreation Specialist" document that is in DRAFT form.

NLTRA "Scope of Service" statement is also provided in this document on pg. 3. Discussion held regarding these terms. "Scope of Service" may refer to the Leisure Ability Model terms (Functional Intervention, Leisure Education and Recreation Participation)?

"Scope of Practice" – concise/specific departmental or organizational definition of the functions of that professional. Discussion held as to query if this group wants to get that specific. Group does not feel that they should be that specific in their definitions at this time. Group thinks that we should keep definitions broader/generic to encompass a National Perspective.

*"Standards of Practice" can be found in both the TRO TR Standards document and the NLTRA "Standards of for a Therapeutic Recreation Specialist" document that is in DRAFT form.*

*"Standards of Practice" are the functions that we are required to perform in our positions as a TR Professional. And the "Scope of Service" – is a more global definition referring to the Leisure Ability Model terms "Functional Intervention, Leisure Education and Recreation Participation."*

Liz found a document from the Health professions council of BC that she found on the internet a couple of years ago, that she used to write a "Scope of Practice". "*Scope of Practice statements from health professions will no longer be exclusive. A "Scope of Practice" statement will define an individual's professional activities in broad non exclusive terms. Defined in these terms, aspects of the "Scope of Practice" of each health profession may overlap or be shared with those of other health professions.*"

**Action:** *Liz will seek further clarification of these "Scope of Service and Scope of Practice" with an individual that is with the College of OT's in B.C. Liz will send out an e-mail to the group with the results of her inquiries.*

**Action:** *Tanea will look into the direct term for the "Standard of Practice" from the "Joint commission on the accreditation of healthcare organizations – Glossary".*

### **3.1.3. Educational Requirements**

Jerry has students working on gathering information from each of the provinces to determine what each professional association has for professional requirements.

Students have contacted Chris, Maggie, Liz, Gary and Wayne for further information on each of these provinces. Erin was not contacted for Alberta.

**Action:** *Maggie will forward the e-mail she received from the student to Erin and Tanea.*

written a proposal regarding clearer objectives/goals for his student(s) to complete in order to achieve credit when researching the educational requirement for each province. CTF members would like receive document again. Jerry had hoped to recruit a student to work on this task in this current term.

**Action:** *Tanea will forward the e-mail from Jerry for CTF members to review.*

**Action:** *Jerry to report on the status of this project.*

**Action to be followed up from January 2004 CTF meeting:** *Each of the CTF members is to share what their province is expecting for Continuing Education Requirements/Units (CEU). Currently BC, AB and MB have a continuing education requirements. The ACS has a mandate to provide education opportunities for its CTRS members to achieve their CEU's.*

### **3.1.4. Job Description and Position Titles**

Tanea sent out the summary document that was prepared regarding CTRA position titles for CTRA members to CTF members completed in July 2003.

**Action:** *Tanea will try to compile a more current summary document regarding CTRA position titles for CTRA members.*

AB: Sent out information for Alberta for the last meeting, She received about 15 position descriptions for her summaries.

PQ: Maggie has only received 6 job descriptions. She will put out another reminder.

ON: Chris's has received ~20 job descriptions and continues to receive them steadily. He has placed another reminder in his newsletter.

BC: Liz has ~40 and it is representative of all of BC. Similar report completed several years ago in BC and it is varied.

**Action:** Tanea will send out a reminder to ATRA members in Alberta to submit Job Descriptions to Erin.

**Action:** Liz will forward previous report completed in BC.

**Action:** Maggie will try to get the exam layout for the NCTRC exam for a better direction/guideline for the information we are gathering from Position Descriptions.

*Clarification:* Why do we need job descriptions and position titles from all of the provinces? Ultimately in looking into Certification, we are trying determine the occupational competency, role and function for the “Therapeutic Recreation Professional (TRP)”.

### **3.2. Resources**

Tanea e-mailed the summaries from the Pamphlet, Comprehensive Guide and Handbook. Pamphlet ordered.

Tanea has also ordered the NCTRC booklet. The NCTRC recommends that we just access the information on the website. However they are also forwarding a hard copy of this resource.

**Action:** Tanea will order the Comprehensive Guide and Handbook from NOCA.

### **3.3. How do other disciplines certify?**

Idea: To look into how the PT’s, OT’s, Speech Pathologist’s, Social Worker’s, Psychologist’s, and Registered Dietician’s certify programs.

**Action:** Liz will speak with a person in OT’s and research information as well. Liz sends her regrets for March meeting.

**Action:** Wayne will look into other American Recreation Therapy Activity Based Certification programs as well.

The NCTRC is willing to join us in a teleconference to discuss how the NCTRC Certification program works.

NOCA has also expresses interest in joining this group in a teleconference session.

Group expresses interest in hearing from these individuals, but waiting for the resources so we are better prepared for these teleconference sessions.

Why are we not looking into the NCTRC system of Certification?

As the CTF we are looking into all the possible scenarios of Certification and make the best recommendation for Canada.

In looking into how other disciplines certify, it is a good idea to look into which certifying organizations are being used by the professional bodies.

Gary mentioned another group “Canadian Administrators of Volunteer Resources” who certify volunteer managers. This group does not write an exam. They are required to complete 3 years experience and write a paper on their personal philosophy and maintain their professional development.

**Action:** Gary will forward further information on this group.

Some professional bodies (eg. Social Workers in AB) require that you graduate from a listed/accredited university and they do not need to write an exam to be certified.

ON: registration process – still in the pilot phase. They are currently making some changes, but hope the process will be ready in the fall.

NCTRC – Certification exam, specific course requirement and CEU's required within a 5 yr period of time.

**4.0 New Business**

Discussion regarding CTF members that will be in attendance at the CTRA conference in Montreal.

*Action: Maggie is going to organize a social time/activity for the CTF members in attendance at the conference.*

**5.0 Next Meeting:** Thursday, March 11, 2004 regular time.

**6.0 Adjournment:** The meeting was adjourned at 6:00 p.m. (Mountain time).