

**Canadian Therapeutic Recreation Association
Certification Task Force
Teleconference Meeting
Thursday, March 11, 2004**

In Attendance:

Tanea Goncalves (Chair)
Gary Georgeson (SK)
Erin Turnell (AB)
Chris Richard (ON)
Cindy Greenley-Brown (MB)

Regrets:

Liz McCarter (BC)
Jerry Singleton (NS)
Wayne Bishop (NF)
Micheline Comitz (NB)
Maggie Blaise (PQ)

1.0 Call to Order

Tanea called the meeting to order at 5:07 p.m. (Mountain Time)

2.0 Additions to the agenda and the minutes from the last meeting.

Erin motioned that we accept the agenda and the minutes of the last meeting as presented, Chris seconded, carried.

3.0 Old Business

3.1. Strategic Plan Document

3.1.1. Definition of TR/Model

Bylaw Resolution circulated today: *“The members of the CTRA Certification Task Force would like the CTRA definition of Therapeutic Recreation to align itself with the revised Leisure Ability Model developed by Stumbo & Peterson, 2003. Rather than continue to use the term “treatment” the CTRA should change its terminology to “functional intervention”.*

Action: Tanea to submit bylaw resolution to CTRA.

3.1.2. Scope of Service

Waiting on information from Liz and Tanea.

Action: Liz will seek further clarification of these “Scope of Service and Scope of Practice” with an individual that is with the College of OT’s in B.C. Liz will send out an e-mail to the group with the results of her inquiries.

Action: Tanea will look into the direct term for the “Standard of Practice” from the “Joint commission on the accreditation of healthcare organizations – Glossary”.

3.1.3. Educational Requirements

Tanea circulated the e-mail from Jerry for CTF members to review. Students have gathered the following information from each of the provinces.

- Vision
- Mission
- Membership Criteria
- Registration Criteria
- Certification Process & Stage of development
- Membership Numbers
- Standards of practice
- Ethical Guidelines
- Definition of TR
- Issues confronting your organization

Jerry will be compiling report and forwarding the information in the next couple of weeks.

Action: Jerry to report on the status of this project.

Action to be followed up from January 2004 CTF meeting: Each of the CTF members is to share what their province is expecting for Continuing Education Requirements/Units (CEU). Currently BC, AB and MB have a continuing education requirements. The ACS has a mandate to provide education opportunities for its CTRS members to achieve their CEU's.

3.1.4. Job Description and Position Titles

Members are having difficulty summarizing job descriptions. Job descriptions are very specific to facilities and organizations. There is such variety in the positions and educational levels. As well, there are regional differences within provinces.

MB: has received ~ 22

Maggie sent out the NCTRC exam information website. Look to pg. 10 & 11 of this document. It indicates how the exam is structured.

Some items discussed:

- Leisure Theories & Concepts, TR Concept and Service delivery
- Diagnostic Grouping by population (Education knowledge)
- Assessment, Planning, Implementation of Treatment Plan, Documentation & Evaluation
- Organizing and Managing services

Saskatchewan is creating a framework to create job descriptions. Document not completed at this time.

Action: Review pg. 10 & 11 regarding the exam framework. Members are going to try to use these categories to organize & summarize the job descriptions.

Action: Tanea will try to compile a more current summary document regarding CTRA position titles for CTRA members.

Action: Liz will forward previous report completed in BC.

Clarification: Why do we need job descriptions and position titles from all of the provinces?

Ultimately in looking into Certification, we are trying determine the occupational competency, role and function for the "Therapeutic Recreation Professional (TRP)".

Are the TR Standards of Practice identified within the job descriptions? What are the other duties of the Recreation Therapist? (Eg. Management). Part of developing a Certification Process/program is conducting a Job Analysis with NCTRC & NOCA.

Questions/Things to consider within our discussion:

- **Are you benefiting the profession by excluding the (presumed) majority of people practicing TR with our Certification Process?** (Bring this to membership in my presentation)
- *There are various levels of people practicing and working within the field of TR (eg. Assistant/ Facilitator, Coordinator, Specialist, etc.) Are we seeking to represent the highest level with our "Certification designation" with one national standard? Can we qualify at different levels, so that everyone that works in the field will require certain qualifications?*
- *How will members be able to achieve this higher level? Will we be coordinating methods for people to achieve this criteria/education?*

- *Consider Ontario...They are considering various areas of knowledge within their new registration system. Education, Professional Affiliations, Continuing Education and Employment/work experience.*

3.2. How do other disciplines certify?

Idea: To look into how the PT's, OT's, Speech Pathologist's, Social Worker's, Psychologist's, and Registered Dietician's certify programs (national level).

MB-looked into provincial RD, OT and PT. No CEU's required for these groups. National exam with PT/OT.

SK-Canadian Administrators of Volunteer Resources: Certification Process –

Website: www.cavr.org

- Voluntary process, considers that there are limited programs that offer volunteer management as a major,
- You need to be a member of the association (minimal criteria-working in the field),
- 3 yrs experience working in the field to apply for certification,
- Write a paper on your personal philosophy on Volunteerism
- Demonstrate leadership in volunteer management (Guidelines)
- 50 hour workshop/professional development
- Demonstrate knowledge and experience in volunteer services (two written reports – how you view volunteerism)

They have created standards within themselves without requiring a specific education component.

AB-Social workers (provincial & registered with the college of Social Workers) – Education competency (annual)

Of Social workers. Three categories – Points are required in each category

- Group A – All university or college SW courses, workshops or conferences approved by the college (1 hour =1 credit up to a max of 20 Credits)
- Group B – Mentoring or supervising SW students, workplace training and in-services, grand rounds (1 hour =1 Credit up to a max of 10 Credits)
- Group C – organized group discussion, self directed learning (books/videos), educating the public regarding SW (1hour = 1 Credit to a max of 5 credits)

MB – Social Workers (provincial) – degree and registered a member of the association

Action: *Liz will speak with a person in OT's and research information as well. Liz sends her regrets for March meeting.*

Action: *Wayne will look into other American Recreation Therapy Activity Based Certification programs as well.*

In looking into how other disciplines certify, it is a good idea to look into which certifying organizations are being used by the professional bodies.

3.3. Resources

Tanea has ordered the Pamphlet, Comprehensive Guide and Handbook. (NOCA)

Tanea has also received the NCTRC booklet. The NCTRC recommends that we just access the information on the website – Certification Area

3.4. CTRA Conference

Are people attending the conference? Erin hoping to attend, Gary unable to attend, Chris attending.

Information/brochure on CTRA website for the conference.

Meeting with Bob Riley (NCTRC)?

Action: Please let Tanea know if you are going to attend and whether you would like a meeting organized or continue with the social activity.

Action: Tanea to try to coordinate time to meet with Bob Riley

Action: Tanea to request the CTRA that the members of the CTF be subsidized or given reduced rate to attend the conference. A face-to-face meeting would be beneficial annually.

4.0 New Business

4.1. CTF Report

Sent out to CTF members. Please forward to your association newsletters. Also on website.

4.2. 2004/2005 Strategic Plan

What do we want to achieve in the next year within the CTF.

5.0 Next Meeting: Thursday, April 8, 2004 regular time.

Would people be interested in an earlier meeting time, one hour earlier was suggested as a meeting time? This may fall into work time for some people. We currently try to begin at 4:00 Pacific time, however would it be feasible to meet one hour earlier? We could also change the date...

Meeting Time - one hour earlier

MB – Ok; AB – Ok, SK – Ok, ON – Ok

BC?, PQ?, NS?, NB?, NF/L? (Please let Tanea know about an earlier meeting time)

6.0 Adjournment: The meeting was adjourned at 6:06 p.m. (Mountain time).