

**+Canadian Therapeutic Recreation Association
Certification Task Force - Teleconference Meeting
Thursday, November 25, 2004**

MINUTES

In Attendance: Tanea Goncalves (Chair), Helene Driscoll (BC), Erin Turnell (AB), Wayne Bishop (NF/L), Judy for Chris Richards (ON), Brooke Alsbury (YK)

Regrets: Micheline Commitz (NB), Gary Georgeson (SK), Jerry Singleton (NS), Cindy Greenley-Brown (MB), Francis Holt-Gallant (PEI), Maggie Blaise (PQ)

Congratulation Chris on the birth of your new baby!!!

	Item for Discussion	Discussion/Action to be taken	Person Responsible
1.0	Call to Order	The meeting was called to order at 5:10 p.m. (Mountain Time)	
2.0	Approval of Agenda and Minutes from the last Meeting	<i>Wayne Bishop motions that we accept the minutes of the September meeting and the October update. Erin seconds .</i>	
3.0	Old Business		
3.1	<i>Comparison of twelve Professional TR Provincial Association – Dalhousie University Research</i>	<p>Action: All other provincial representatives are to go report on the accuracy of the document (BC, MB, PQ, NS.) to the Provincial associations to confirm whether the information in the document is accurate and Forward this information to Jerry. Please submit ASAP.</p> <p>Helene indicates that BC is accurate.</p> <p>Action: Jerry will add CTRA and NCTRC information to the document for comparison.</p>	<p>All Provincial Reps</p> <p>Jerry</p>
3.2	<i>Status of TR in Canada (Issues in TR) Document</i>	<p>Action: All other provincial representatives are to go report on the accuracy of the document (BC, MB, PQ, NS.) to the Provincial associations to confirm whether the information in the document is accurate and Forward this information to Jerry. Please submit ASAP.</p> <p>Action: Helene will look into BC Issues and forward to Jerry.</p>	<p>All Provincial Reps</p> <p>Helene</p>
3.3	<i>How do other disciplines certify?</i>	<p>Action: Jerry to look into whether examination is required for a PT and which group is responsible for development/administration?</p> <p>Judy indicates that in Ontario, PT's write an examination.</p> <p>Action: Judy to look into whether examination in provincial or national.</p>	<p>Jerry</p> <p>Judy/Chris</p>
3.4	<i>Resources</i>	Action: Tanea will forward Marketing Resource to Erin for summary.	Tanea/ Erin
3.5	<i>Cross Comparison of TR Standards of Practice and Scope of Practice statements to TRO, NLTRA, NSRPH</i>	<p>Action: Jerry to acquire NSRPH standards for comparison</p> <p>TRAAC are currently reviewing the NSRPH standards for further input.</p>	<p>Jerry</p> <p>Jerry</p>

		<p>Action: Tanea to obtain TRO standards from CTRA President for review</p> <p>The TRO Standards have been received. Judy indicates that within the TRO registration package, there are specific requirements/standards/competencies for an assistant to follow.</p> <p>Action: Tanea and Jerry will identify strengths from these standards and to identify strengths of the NLTRA standards.</p> <p>Action: Jerry to develop the document with specific criteria for comparison.</p> <p>Action: In future: Will look into recruiting committee to assist in developing a National Standards of Practice Document.</p>	<p>Tanea/Jerry</p> <p>Jerry</p> <p>Tanea & All Provincial Reps</p>
3.6	<i>Job Competencies of TRP</i>	<p>Action: Provincial Representatives (except AB, NF/L) are required to report as to whether they have developed Job Competencies or a Job Analysis of TR.</p> <p>BC, ONT, NF/L indicate that they do not have specific Job competencies documents.</p> <p>Action: Tanea will resend SASK (Recreation Practitioner) Please review document for discussion.</p> <p>Action: Tanea will send translation document.</p> <p>Discussion the translation document. Comments:</p> <ul style="list-style-type: none"> • Interesting that Diversional Programming rated #1. • Comparison to NCTRC job skills – 3 elements were not included. Otherwise very similar • Major elements in Recreation Departments – HR, Administration, Patient Tx., Activity Programming • 103 indicators • Study on a National Level? Maggie will try to gain information: Initial Study, Questionnaires, Approach, Sampling Selection • Is it more appropriate to hire psychometricians to complete this process? <p>Action: Maggie will gain further information on the possibility of a national study repeating this research.</p> <p>Action: CTF to come up with specific questions that we would like Jocelyn to answer.</p>	<p>All Provincial Reps</p> <p>All</p> <p>All</p> <p>Maggie</p> <p>All</p>
3.7	<i>Annually update the Canadian Post Secondary institutions that offer TR Programs</i>	<p>Action: Close subject for current year?</p> <p>It will be up to individual provinces to review and update for current year. Send any changes to Tanea.</p>	
3.8	<i>Research/ Summarize certification resources & Canadian Models for TR Certification</i>	<p>Confirm whether e-mail received by CTF members? Any other resources/research?</p> <p>Action: Tanea to resend model developed by Rod Deiser.</p>	<p>Tanea</p>

		<p>Discussion: RE: Multicultural Mosaic for TR and the Tribune Articles</p> <ul style="list-style-type: none"> • Found it interesting • Rod does not agree with joining NCTRC • Education level requirements <ul style="list-style-type: none"> • Specialist – 4 yr • Assistant/Facilitator/Aid – 2 yr • Recreational Therapist – Master’s degree or higher • Issue with the current level of education requirements across Canada (therapist) • Tribune Article (Oct. Edition) <ul style="list-style-type: none"> • Melting pot amalgamation ideology vs. multicultural mosaic • Responsibility of region or province to identify specialty coursework. <p>Action: Inquire on further clarification re: model</p> <p>Rod indicates interest on meeting with the CTF to discuss his model. To discuss.</p> <p>Action: Members to review Winter edition of the Tribune for discussion.</p>	
3.9	<i>Develop a budget for Certification Task Force (2004-2005)</i>	<p>Six teleconference meetings and six updates.</p> <p>CTF meeting for national meeting? If CTF members attending please let Tanea know and we can arrange a meeting. Currently there is not going to be financial support from CTRA.</p>	Tanea
3.10	<i>E-mail from Paddy Godbehere</i>	<p><u>CTF Input for future action</u></p> <p>Certification lawyer – BC – George Brighton</p> <p>Helene to send contact information for George Brighton to Tanea.</p> <p>TR definition – MDS updated?</p> <p>Action: Judy, Erin to look into definition.</p>	Helene Judy & Erin
3.11	<i>NCTRC?</i>	<p>Action: Tanea to develop Criteria for this sub-committee. We would like a report to determine/develop a balanced perspective regarding the benefits vs. costs with independent certification or NCTRC.</p>	Tanea
3.12	<i>Members of Subcommittees</i>	<p>Action: All provincial representatives are to go to report to Tanea any sub committee members that have assisted with Certification.</p> <p>Names that were sent have been added to the Guidelines document.</p>	All Provincial Reps
3.13	<i>Elizabeth Davidson e-mail</i>	<p>Action: Discussion</p> <p>Approach NCTRC to include Canada in the next Job Analysis?</p> <p>What commitment/cost/process would we have to make?</p>	All
3.14	<i>BC Representative</i>	<p>Action: Will distribute contact information</p> <p>Done</p>	

4.0	New Business		
4.1	<i>Examine Important Educational Coursework for TR Certification</i>	Tabled for future discussion.	
4.2	<i>Determine what Certification should entail</i>	Tabled for future discussion. <i>Move this to the beginning of the teleconference.</i>	
4.3	<i>Poll (What should certification entail?)</i>	Tabled for future discussion	
4.4	<i>NCTRC?</i>	Future Action: To schedule a future meeting in the New Year (February 2004?) <i>Elizabeth Davidson letter for discussion</i> <i>Move this to the beginning of the teleconference.</i>	Tanea All members to send comments
4.5	<i>TRO Board Meeting</i>	Board has voted, and approved the registration process and once the registration process is copy written, they will forward the information to the CTF for our review. Thanks to TRO for this contribution.	Chris
5.0	Next Meetings	Dec 15, 2004 – E-mail update (did not have) January, 13, 2005 - Tele-conference meeting	
6.0	Adjournment	The meeting was adjourned at 6:05 Mountain Time	