

**Canadian Therapeutic Recreation Association
Certification Task Force - Teleconference Meeting
Thursday, February 10, 2005**

MINUTES

In Attendance: Tanea Goncalves (Chair), Chris Richards (ON), Maggie Blaise (PQ), Helene Driscoll (BC), Gary Georgeson (SK), Erin Turnell (AB), Wayne Bishop (NF/L), Brooke Alsbury (Yukon)

Regrets: Micheline Commitz (NB), Jerry Singleton (NS),

Absent: Cindy Greenley-Brown or Dawna Sylvestre (MB)

Information Sharing: Francis Holt-Gallant (PEI)

	Item for Discussion	Discussion/Action to be taken	Person Responsible
1.0	Call to Order		
2.0	Approval of Agenda and Minutes from Jan, 2005 meeting.	Motion made by Chris to approve the minutes as distributed.	
3.0	Priority Items for meeting		
<i>3.1</i>	<i>NCTRC Meeting</i>	<p>Wednesday, March 23, 2005 scheduled for NCTRC meeting with Bob Riley.</p> <p>Agenda Ideas: NCTRC Presentation re: How can NCTRC partner together with Canada to develop or implement a Certification program? Benefits and Costs associated.</p> <p>Questions identified:</p> <ol style="list-style-type: none"> 1. If Canada joined NCTRC, would there be an American and Canadian examination? 2. Could you include Canada within your future job analysis? 3. Would we have to make a commitment to NCTRC? 4. Could there be a different process established for new Canadian members to meet membership criteria? 5. How did NCTRC make the transition re: getting the same membership criteria all over the country when it was starting out? 6. Could current examination requirements be more flexible? 	All
<i>3.2</i>	<i>Determine what Certification should entail</i>	<p>Process to get to Certification</p> <ul style="list-style-type: none"> - agreement from provinces - standardized qualification? Across country - national standard – minimum requirements - Access to educational opportunities - Ten year plan to achieve our requirements - educational path and experience paths to meet certification requirements (eg. Ontario registration process) - Various levels of certification – therapist, assistant (later date) - Possible 5 yr plan for therapist specialist; 7-8 yr plan for assistant level - Query CTRA resources for certification – Goal 2006 – 1000 members? - Certification organization should be independent from membership body 	All

		<ul style="list-style-type: none"> - Examination, CEU's, entry level education requirements, written paper - Job competencies – educational coursework – knowledge and skills - OT's, PT's – degree, examination, certification, CEU, adherence to a standards of practice, ethical guidelines - Disciplinary process and committee – B.C. researched how other disciplines and developed a process. - SASK. – Competencies with educational institutions and curriculum development - Standards of practice, job descriptions, registration process, certification process, national link - 3 important documents - scope of practice, competencies, use of support personal <p>Action: Helene to look into sharing this information re: how other disciplines have for disciplinary process and BC system of their disciplinary process done in B.C.</p> <p>Action: Gary to keep the group informed re: the work being done in Sask.</p>	
3.3	<i>Benefits vs. costs with independent certification or NCTRC.</i>	Brainstorm session – Tabled	All
4.0	Old Business		
4.1	<i>Comparison of twelve Professional TR Provincial Association – Dalhousie University Research Report & Status of TR in Canada (Issues in TR) Document</i>	Action: Jerry to report. – Tabled	Jerry
4.2	<i>How do other disciplines certify?</i>	<p>Action: Jerry to look into whether examination is required for a PT and which group is responsible for development/administration?</p> <p>Tabled</p>	Jerry
4.3	<i>Marketing Resource</i>	Action: Erin to Report (tabled)	Erin
4.4	<i>Cross Comparison of TR Standards of Practice and Scope of Practice statements to TRO, NLTRA, NSRPH</i>	<p>Action: Tanea & Jerry to report on Standards comparison.</p> <p>Tanea began the process of a cross comparison document and created a table. Jerry to develop more specific criteria.</p> <p>Action: Tanea to send out initial comparison document.</p> <p>Action: In future: Will look into recruiting committee to assist in developing a National Standards of Practice Document.</p> <p>Initial committee established: Members: Jerry, Wayne, Chris, Gary and Tanea.</p> <p>Plan to review component parts for a National Standards of Practice document and then look at documents in existence in how we can pull together particular areas.</p> <p>Then plan to pass on the information to CTF for future input.</p>	<p>Tanea & Jerry</p> <p>Tanea</p>

		<p>Initial discussion to be scheduled for tele-conference session. Look at meeting a bit earlier or on a weekend. TRO Standards to be purchased for Jerry.</p> <p>Action: Jerry to acquire NSRPH standards for comparison</p> <p>Action: Jerry to develop the document with specific criteria for comparison.</p>	<p>Jerry</p> <p>Jerry</p>
4.5	<i>Develop Job Competencies of TRP</i>	<p>Action: Discussion re: SASK (Recreation Practitioner) document</p> <p>Action: Discussion translation document. Description/Summary: Study re: institutions in Quebec with minimum requirements in term of education – find out what they put into practice.</p> <p>Administered the Quality assurance-rating index, modified to reflect the Quebec reality. Several interviews were conducted and questionnaire. 106 indicators and 16 elements. 14 were reflected. Guide of how to put into practice.</p> <p>Concern that diversionary programming came up #1 in the study. “Leisure based opportunities” or “Recreation Participation” opportunities could be better terms. Would this alter with individuals with greater educational qualification?</p> <p>Study re: college level and University degree level – what courses belong to college level and what courses belong to University level? SASK – document/model used to determine transfer credits within educational institutions</p> <p>University of Waterloo document – re: In-house Community Access Recreation Programs LTC facilities in Canada</p> <p>More studies that could be beneficial to our cause.</p> <p>Action: Maggie and Chris to look into further research documents that could be beneficial to re: competencies.</p> <p>Action: Maggie will gain further information on the possibility of a national study repeating this research.</p> <p>Met with Jocelyn. He is willing to collaborate re: national study. Jocelyn feels that the information would not have different results. Feasibility issues to maintain reliability and validity. Training would need to occur for those to administer questionnaire.</p>	<p>All Provincial Reps</p> <p>All Provincial Reps Maggie</p> <p>All</p>

		Jocelyn has concerns re: with collaborating with NCTRC and what we would owe them. Action: CTF to come up with specific questions that we would like Jocelyn to answer.	Provincial Reps
4.6	<i>Rod Deiser Information</i>	Action: Discussion Rod Deiser model for CTF review. Also Tribune Articles – tabled	All
4.7	<i>MDS TR Definition</i>	Action: Report: Judy, Erin to look into definition. – Tabled	Judy/Erin
4.8	<i>NCTRC Job Analysis</i>	Action: Discussion – tabled	All
5.0	New Business		
5.1	<i>Examine Important Educational Coursework for TR Certification</i>	Tabled for future discussion.	
5.2	<i>Poll (What should certification entail?)</i>	Tabled for future discussion	
5.3	<i>TRO Registration Process</i>	Future Action: When possible will review TRO registration process.	
6.0	Next Meetings	March 23, 2005 - Tele-conference meeting with Bob Riley April 14, 2005 – Tele-conference meeting May 13, 2005 – lunch meeting at CTRA conference in Vancouver	
7.0	Adjournment		