

**Canadian Therapeutic Recreation Association
Certification Task Force - Teleconference
September 21 2006**

Minutes

Present: Tanea Goncalves (Chair), Helene Driscoll (BC), Wayne Bishop (NF/L), Anne Robins, Anne Williment, Chris Richard, Jerry Singleton, Ashley Hinman

Regrets: Jill Buerger, Maggie Blaise, Micheline Comitz

1.0	Call to Order	8:05pm Atlantic Time	Tanea
2.0	Approval of Agenda and Minutes from June 2006		Chris
3.0	<i>Strategic Plan 2006-2007</i>		
<i>3.1</i>	NCTRC negotiations (Tanea, Jerry, Chris)	<p><i>Negotiating issues</i></p> <ul style="list-style-type: none"> • <i>Legislative practice questions, Job analysis, Language Issue, Educational Qualifications, Competency requirements , 10-15 year plan, Nationalism issues</i> <p>Update and Direction from the CTRA board</p> <ul style="list-style-type: none"> -Strategic Planning Session to include certification task force at next CTRA board teleconference in October <p>Where to go with NCTRC?</p> <ul style="list-style-type: none"> -CTRA membership to make final decision as to involvement with NCTRC by a mail in vote -market NCTRC partnership to CTRA members by giving them background information and by reassuring them that NCTRC is willing to make accommodations and discuss issues with CTRA members <p>How to go about this?</p> <ul style="list-style-type: none"> -Address issue in winter tribune -Identity to members what has been done -Put into positive framework -Invite Bob to speak to members -Show that NCTRC is open to our suggestions <p>If Membership votes in favour of NCTRC partnership</p> <ul style="list-style-type: none"> -need to implement a strategic plan for all CTRA members to become certified (ex. By 2026 all CTRA members must be a part of NCTRS?) -universities to respond to needs of NCTRC <p>Voting Timeline</p> <ul style="list-style-type: none"> -2 months for members to vote -Marketing package to be completed by December -Voting to take place from January 2007- March 2007 	Tanea, Jerry, Chris

		-Results published in March -Tie voting results into the national conference	
3.2	Questionnaire re: job analysis (Maggie, Jerry and Jocelyn)	Update: Tanea's research off agenda	Maggie/Jerry
3.3	Marketing (Helene, Anne, Wayne, Jill)	Goal: Increase profile of Certification Task Force/Promoting the Certification process Update: Anne, Wayne, Helene and Jill to have separate teleconference, they will come up with a plan for the rest of the certification task force members (within the next two weeks) Plan will be communicated via email	Anne/Helene/ Wayne
3.4	National standards of practice	Update: -SOP passed with 70% -deadline was Sept.1, all votes were received and counted, and approved -CTRA officially adopted new SOPs -SOPs available on the CTRA webpage -a mass email to announce passing of standards -footer on the standards will be changed indicating that they passed	Tanea
4.0	Unfinished Business		
4.1	<i>Comparison of twelve Professional TR Provincial Association – Dalhousie University Research Report & Status of TR in Canada (Issues in TR) Document</i>	Update: -Jerry says it is done; we need to finalize document and make it available on our website -It is up to the presidents to update -off agenda	All
4.2	<i>Determine what Certification should entail - process</i>	Action: Anne to keep the group informed re: the work being done in Sask. <i>Original goal to update the collaboration being completed with the University and the professional group re: curriculum and competencies.</i> -Nothing updated with professional association -off agenda	Anne
5.0	Other Areas of interest		
5.1	<i>TRO Registration Process</i>	CTF Members to discuss documents -part of marketing- liason method Jerry- professionals live the TR experience, educators do not (there must be a relationship between the two) Wayne- professionals and practitioners drive the profession on more of a provincial level than a national level Helene- agrees with Wayne Anne (MB)- professionals tell the educators what they need Ann (SK)-agrees	All

		-consensus that professionals drive what TR is doing (consensus) in the profession, not the educators	
5.2	<i>Implementation Strategies</i>	-marketing group to meet within couple of weeks (they will come up with a plan)	
6.0	Next Meetings	-marketing plan to be communicated through email -next meeting in November	
7.0	Adjournment	9:05pm Atlantic Time	